

TERMS OF REFERENCE

PFM Advisor

Strategic advisory & support across full spectrum of PFM Cycle to Finance, Health & Elementary & Secondary Education Departments

PROJECT BACKGROUND AND OBJECTIVES

The project development objectives for the Pakistan Khyber Pakhtunkhwa (KP) Spending Effectively for Enhanced Development (SPEED) Project is to improve the availability and management of public resources for delivery of primary, middle, and high school education and primary health care services. The proposed Program will address systemic barriers to availability and management of resources for service delivery.

The Project consists of the following: component:

1. Strengthening capacity for transparent management of public finances; component
2. Improving PFM for delivery of education and health services
3. Program implementation and accountability for performance and delivery of services

The program is being implemented by six entities: Finance Department (FD), Planning and Development Department (P&DD), KP Information Technology Board (KPITB), KP Procurement Regulatory Authority (KPPRA), Department of Elementary and Secondary Education (DESE), and Department of Health (DOH). Finance Department oversees the overall implementation of the program under the leadership of Finance Secretary.

This Senior Advisory on PFM to serve as a central node for service delivery oriented PFM reforms with a strong focus on improved Public Financial Management in Elementary & Secondary Education and Health sectors in specific and across the KP Province in general by covering the full spectrum of PFM Cycle via provisioning of strategic/policy guidance, oversight and continued improvement discourse.

SCOPE OF WORK

1. Policy Regime

This component underpins review of the national/sub-national and multi/bi lateral policy parameters governing sound PFM systems and processes across the Province via a continuous business improvement mechanism making the underlying institutional framework deliver efficiently and effectively.

Key areas of support under this component include:

- i. Strengthening the inter-governmental fiscal transfers' regime under the national and provincial revenue sharing arrangement. Key areas of support to include:
 - a. A strategic perspective to the political leadership on pleading GoKP case for the 10th NFC Award to fetch greater share and ensure the inclusion of merged districts of erstwhile FATA with sufficient subvention to fund the 10 Years Socio-Economic Development Plan for ex-FATA.
 - b. In collaboration with CGA Islamabad and AG KP design the configuration specs for National IFMIS for roll out to Tehsil Local Governments.

- c. Measures to ensure equitable resource distribution to the local governments through a consensually agreed PFC Award based on the evidence of needs, poverty and backwardness. This may require extensive engagement with development partners and KP BoS to update the socio-economic profiling of Tehsil Local Governments and/or VCs and NCs.
- d. The design of institutional framework for budgeting, finance and accounting specifically at Tehsil level. Furthermore, pertinent components of the financial transition to be guided and steered for a seamless transition.
- ii. Support and advisory to the Finance and P&D Departments in the formulation and improvement of business processes governing the planning and budgeting aspect for making them responsive to the policy aspirations of the Provincial Government.
- iii. Strategic Support to the Minister Finance and Internal Support Unit on need basis.
- iv. Policy input on scoping, design and continuous review of the KP SPEED Project viz-a-viz its annual working planning and the DLRs and associated DLIs.
- v. Strategic Support in areas governing the KP SPEED Project implementation modalities. deliverables.

2. Planning, Budgeting & Budget Execution

The annual planning and budgeting cycle for the settled districts and the newly created districts of erstwhile FATA is the lynchpin for the socio-economic growth trajectory of the Province.

Hence, this Senior Advisory on PFM to continue its critical role in the following domains:

- i. Continued policy support during formulation of fiscal policy and budget strategy paper underpinned by aggregate fiscal discipline, strategic resource allocation and greater operational efficiencies through predictable and timely funds availability.
- ii. Continued support to the Minister Finance, Additional Chief Secretary P&D and Secretary Finance on Cash Flow Modeling.
- iii. Collaborate and provide policy input on attaining KP SPEED DLRs in the following areas:
 - a. Improved predictability on availability of funds at facility level in primary health and education.
 - b. Introduction of Assets Management Systems including Supply Chain Management and the Invention Management protocols.
 - c. Next wave of reforms to strengthen planning, budgeting and expenditure management at facility level in primary and middle schools and primary health care facilities.

3. Institutional Development

Efficacy and sustainability of reforms do warrant apt capacity building. Hence, cooperation under this domain is to ensure effective liaison, coordination and continuous guidance/support to the operational wings at the level of Additional Secretaries, ISU, and the specialized/reforms units established in Finance, Health and Education Departments.

Terms of Contract and Reporting Line

This is a long term role for the life of the KP SPEED Project. The contract award and its subsequent renewal will be on annual basis and subject to satisfactory performance as evaluated and validated by the Finance Department. Services of the Consultant will be hired on an Individual basis.

The institutional placement of the Consultant will be in Finance Department.

The Consultant will directly report to the Secretary/Special Secretary (A&R) Finance on the scope of assignment and for support to KP-SPEED interventions the consultant will report to Project Director KP-SPEED.

The total days input not to exceed 18 days per month.

Payment under this Contract will have a monthly frequency. The Consultant will have to submit Monthly Activity Sheet specifying the daily input against total days worked in the given month. The monthly activity sheet is **Annex-A**.

The Special Secretary (A&R) will be the approving authority of the Monthly Activity Sheets of the Consultant.

QUALIFICATION AND EXPERIENCE

- M.Com, MBA (Finance), CA, ACCA, master's in accounting and Finance or any other relevant qualification
- 15 years of relevant experience in Public Financial Management and working in Foreign-Aided Development Projects in a similar role.
- Good communication skill and have experience of working with Finance Department/Division, Auditor General of Pakistan Office, Office of Accountant General and Planning Department/Commission.
- Prior experience of working in donor funded and public sector projects will be accorded due weightage.
- Demonstrated Computer Skill (Proficiency in using computer desktop application MS Office (Word, Excel, and Power Point).

